



Office of the
Superintendent
Matthew H. Malone, Ph.D.

SWAMPSCOTT PUBLIC SCHOOLS

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"TOP 10 IN 2010"

REDISTRICTING/ASSIGNMENT

May 18, 2007

Dear Parents:

As of May 17, all student assignment letters, grades 1-5, have been mailed home. If you have not received your letter by May 18, please contact the Superintendent's Office immediately.

The assignment process has been conducted equitably and the process has been fair. The Theory of Action that the Redistricting Task Force developed has been followed. Many children will be moving schools as a result of the redistricting.

The attached map is a visual representation of how the floating attendance pattern has shifted within its original shell in order to balance class size and meet our Theory of Action. This map should not be construed as concrete because there are still children on either side of the attendance pattern lines, but it is up-to-date and accurate as to the final assignments.

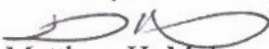
APPEAL PROCESS

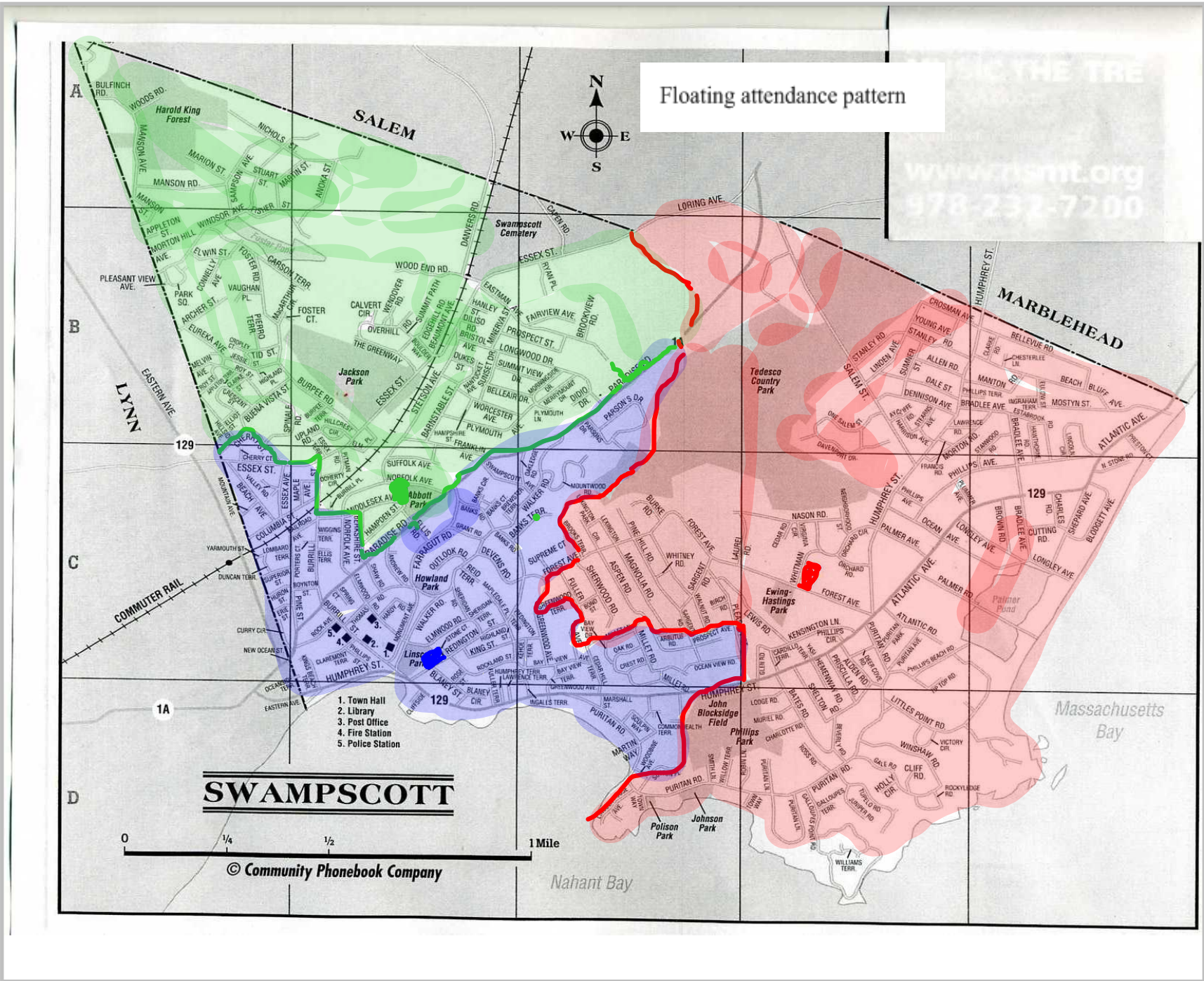
As stated in the assignment letter, there will be an appeals process. The procedure to appeal is as follows:

1. A formal, written letter must be received in the Superintendent's Office by Tuesday, May 22, requesting an appeal and the reasons for said appeal.
2. An Appeals Panel will be convened, comprised of elementary school principals and central office administrators. Each person will be provided an opportunity to make his/her case, stating their reasons for the appeal. The Appeals Panel will make recommendations to the Superintendent who will make the final decision and render his decision in writing.

I appreciate your patience and support throughout this very difficult process. The Swampscott Public Schools will have three excellent elementary schools next year and we will continue to provide our children an outstanding educational experience.

Cordially,


Matthew H. Malone, Ph.D.
Superintendent of Schools



May 17 2007